## King, Valerie A.

**From:** Mawyer, Denise T.
**Sent:** Tuesday, March 04, 2003 10:07 AM
**To:** Solana, Rick P.; Roethig, Hans
**Cc:** Carchman, Loreen; Hart, Gwendolyn G.; King, Valerie A.; Alonso, Hector
**Subject:** FW: PM Buyer Approval Routing problems ?

FYI - I will be resubmitting for your approval.

-----Original Message-----
**From:** Hart, Gwendolyn G.
**Sent:** Tuesday, March 04, 2003 9:44 AM
**To:** Carchman, Loreen; Mawyer, Denise T.
**Cc:** Donahue, Dennis M.; Kriebel, Shannon C.; McGowan, John W.; Hunt, Una; Griffin, Jenny (Purchasing)
**Subject:** RE: PM Buyer Approval Routing problems ?

**Denise/Loreen:** I just had conversations with Shannon Kriebel on these two MDS requisitions. She, again, acknowledged that sometimes there is a system glitch with approval workflow within Purchasing on some large dollar requisitions. Additionally, when Hector rejected the requisitions, they were deleted from the system (PM Buyer) and are not retrievable. Unfortunately, that means that these two requisitions need to be re-entered in PM Buyer by you.

Since the system glitch seems to be occurring when the requisitions come into Purchasing, my commitment to you is to walk these requisitions through manually for Purchasing approval rather that utilizing the automated process. **I will continue with this manual process until I am confident that a fix has been implemented for the automated approval workflow (and is working)** .

Again, I apologize for the tremendous inconvenience this is causing. I will process these two requisitions as soon s they are received *again* in Purchasing. Thanks for your understanding and patience.

**Gwen Hart, C.P.M.**
**Operations Purchasing**
**Phone: (804) 274-4504**
**Pager: (804) 905-4504**
**Fax: (804) 274-7866**

-----Original Message-----
**From:** Hart, Gwendolyn G.
**Sent:** Tuesday, March 04, 2003 8:12 AM
**To:** Carchman, Loreen; Griffin, Jenny (Purchasing)
**Cc:** Mawyer, Denise T.; Donahue, Dennis M.
**Subject:** RE: PM Buyer Approval Routing problems ?

It is my understanding that John McGowan's group is looking into this. Evidently, this wasn't the only situation where this occurred. Dennis is working with John's group in an attempt to "retrieve" the requisitions so they can be re-entered in manually by Purchasing. No promises though - - we may still have to ask that you all re-submit the requisitions through PM Buyer. We will keep you posted

**Gwen Hart, C.P.M.**
**Operations Purchasing**
**Phone: (804) 274-4504**
**Pager: (804) 905-4504**
**Fax: (804) 274-7866**

-----Original Message-----
**From:** Carchman, Loreen
**Sent:** Monday, March 03, 2003 8:54 PM
**To:** Griffin, Jenny (Purchasing); Hart, Gwendolyn G.
**Cc:** Mawyer, Denise T.
**Subject:** FW: PM Buyer Approval Routing problems ?

FYI...maybe we can discuss/research so this situation doesn't happen again? Thanks, -L



PM3006737101

Source: https://www.industrydocuments.ucsf.edu/docs/rjyx0001

-----Original Message-----
**From:** Mawyer, Denise T.
**Sent:** Monday, March 03, 2003 1:00 PM
**To:** Donahue, Dennis M.; Kriebel, Shannon C.
**Cc:** Milby, Colleen B.; Hart, Gwendolyn G.; Carchman, Loreen; King, Valerie A.
**Subject:** RE: PM Buyer Approval Routing problems ?

No - these PO's have been in PM Buyer since February 11. They went to my management (Hans-Juergen Roethig and Rick Solana) and were both approved. Gwen asked me to refax the project agreements to her on Thursday, 2/27 (I had already faxed twice before to Dennis). At that time, I went into PM Buyer and looked at the approval workflow.

Both shopping carts showed approval all the way through purchasing: Una Hunt, Dennis Donahue and was in Gwen Hart's inbox in PM Buyer. How they wound up in Hector's inbox - I don't know.

Please let me know when you have resolved this and when I can expect my PO numbers.

Thanks.
Denise

-----Original Message-----
**From:** Donahue, Dennis M.
**Sent:** Monday, March 03, 2003 12:18 PM
**To:** Kriebel, Shannon C.
**Cc:** Marshall, Mindy W.; Mawyer, Denise T.; Milby, Colleen B.; Hart, Gwendolyn G.
**Subject:** PM Buyer Approval Routing problems ?

Shannon,

Please check recent PM Buyer requests from last week and today. Something may be fouled up in PMB - approval routing ???

Denise Mawyer submitted 2 last week - for Vendor # 401726 MDS Pharman Co. Same thing happened - went to Hector Alonso for approval.

*Thanks,*

*Dennis M. Donahue*
*Purchasing Dept. OC-T1E*
*(p) 804- 274 - 2292*
*(fax) 804- 274 - 2805*

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-----Original Message-----
**From:** Alonso, Hector
**Sent:** Sunday, March 02, 2003 11:29 AM
**To:** Marshall, Mindy W.; Mawyer, Denise T.
**Cc:** Milby, Colleen B.; Donahue, Dennis M.
**Subject:** Purchase Orders

Hello ladies, I got some purchase order approval requests through PM buyer that came from you. They didn't look like anything I should be approving so I rejected them. Just wanted to let you know so you can check on it.

**Hector**





Source: https://www.industrydocuments.ucsf.edu/docs/rjyx0001